

Hogewoning, located at Vinkenweg 50, 2231 NT, Rijnsburg is responsible for the processing of personal data as stated in this Privacy Statement.

Contact:

[www.hogewoning.com](http://www.hogewoning.com)

Vinkenweg 50, 2231 NT Rijnsburg

+31 (0) 71 4028501

## PERSONAL DATA PROCESSED BY US

Hogewoning processes your personal data, because you use our services and / or because you have provided us with your personal data:

- First and last name
- Gender
- Address
- Phone number
- E-mail address
- Other personal data, actively provided by you, for example by creating a profile on this website, through correspondence and by phone.
- Bank account number

## SPECIAL AND / OR SENSITIVE PERSONAL DATA PROCESSED BY US

It is not the intention of our website and / or our services to collect data about users under the age of 16, unless they have permission of parents or guardian. However, we cannot control if a visitor is older than 16. We advise parents to be vigilant about the online activities of their children in order to prevent that data about children is collected without parental consent. In case you are convinced that we have collected personal data of a minor, please contact us via: [sales@hogewoning.com](mailto:sales@hogewoning.com) and we will delete this information.

## FOR WHAT PURPOSE AND BASED ON WHICH PRINCIPLES ARE WE PROCESSING PERSONAL DATA

Hogewoning processes your personal data for the following purposes:

- Processing of your payment
- Sending a newsletter and / or an advertising brochure
- To be able to call you or send you an e-mail, in case this is necessary to provide our services
- To be able to inform you about modifications of our services and products
- To offer you the possibility to create an account
- To be able to deliver goods and services to you
- Hogewoning also processes personal data if we are legally obliged to, for example data required for our tax declaration

## AUTOMATED DECISION

Hogewoning decides on matters, based on automated decisions, that can have (considerable) consequences for persons. **[wel / niet]**

This relates to decisions being taken by computer programs or -systems without inference by a human being (for example an employee of Hogewoning).

## HOW LONG DO WE KEEP YOUR PERSONAL DATA

Hogewoning keeps your personal data not longer than strictly necessary in order to achieve the goals for which the data is collected. We apply the following time-limit for storage of personal data: 10 years.

## SHARING OF PERSONAL DATA WITH THIRD PARTIES

Hogewoning does not sell your personal data to third parties and shares data only if necessary for the implementation of our agreement or if legally required to do so. We conclude data processing agreements with companies, who process your data on our behalf, in order to insure the same level of safety and privacy of your data. Hogewoning remains responsible for these processes.

## COOKIES OR SIMILAR TECHNIQUES USED BY US

Hogewoning only uses technical and functional cookies plus analytical cookies that do not violate your privacy. A cookie is a small text file that will be saved on your computer, tablet or smartphone during your first visit to this website. The cookies used by us, are necessary for the technical functioning of the website and for your convenience. They insure that the website works properly and that for example your preferred settings are saved. Also, we use them to optimize our website. You can unsubscribe from cookies by installing browser settings on the unsubscribe page of your internet browser that will no longer allow to store cookies. Furthermore, you can delete all previously stored information via the settings of your browser.

## DATA ACCESS, MODIFICATION OR REMOVAL

You are intitled to access, modify or delete your personal data. In addition you are intitled to withdraw your possible consent for data processing by Hogewoning and you have the right to data portability. This means that you can ask us to send your personal data stored by us, as a data file to you or to another organisation, named by you. You can send a request to [sales@hogewoning.com](mailto:sales@hogewoning.com) for inspection, correction, removal, data portability of your personal data or for withdrawal of your consent. Or you can notify us of your objections to the processing of your personal data. To be sure that the request for inspection was made by you, we ask you to send us a copy of your identity document together with your request. Please blacken in this copy your passport photo, the MRZ (machine readable zone, being the strip with numbers on the bottom of the passport) and the passport number. This is to ensure your

privacy. We will respond to your request as quickly as possible, but within four weeks. Hogewoning wants to point out that you have the possibility to complain to the National Data Protection Supervisor. This can be done via:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

## HOW WE PROTECT PERSONAL DATA

Hogewoning takes the protection of your personal data seriously and takes appropriate measures in order to prevent misuse, loss, unauthorized access, accidental data disclosure and unauthorized modifications. If you have the impression that your data is not satisfyingly protected or that there are indications of misuse, please contact our customer services via: [info@hogewoning.com](mailto:info@hogewoning.com)